

Volunteer Interest Form

DuPont Historical Society

Do you want to be a part of preserving and sharing history? We are flexible and offer projects from one day per week to one day per month. Our volunteers work a variety of days, times, and places. Complete the form below and expect a follow-up from us to schedule a quick interview.

Name: _____

Email: _____

Phone: _____

Are you 18 years or older? Yes ☐ No ☐

If under 18 years old, please provide parent/guardian's full name, email, and phone:

Emergency Contact (name, relationship, phone)

Are you a member of DuPont Historical Society? Yes ☐ No ☐

Have you volunteered for DuPont Historical Society/Museum before? If so when? _____

What kind of volunteer commitment are you looking for?

☐ One-time occasion

☐ 6-12 months

☐ A few months

☐ Long term

Why do you want to volunteer at DuPont Historical Society & Museum? _____

Previous/current volunteering experience: _____

References (work, school, or volunteer) name and phone or email:

1. _____

2. _____

If you need to fulfill a specific requirement of volunteer hours, how many hours and what is the deadline?

Let us know about some of your talents and skills: _____

Do you speak any languages other than English? _____

What do you enjoy most in a volunteer assignment? _____

What do you wish to avoid? _____

How would you like to help? Check all that apply.

Administrative

- | | |
|--|--|
| <input type="checkbox"/> Finance/bookkeeping | <input type="checkbox"/> Graphic design |
| <input type="checkbox"/> Legal requirements | <input type="checkbox"/> Technology (Software/hardware skills) |
| <input type="checkbox"/> Grant writing | <input type="checkbox"/> Website maintenance |

Museum & Collections

- | | |
|--|---|
| <input type="checkbox"/> Museum front desk / docent | <input type="checkbox"/> Collecting oral histories (interviews) |
| <input type="checkbox"/> Artifact catalog, inventory & accession | <input type="checkbox"/> Transcription |
| <input type="checkbox"/> Scanning photos or documents | <input type="checkbox"/> Data entry |

Community Outreach

- | | |
|--|--|
| <input type="checkbox"/> Creating flyers | <input type="checkbox"/> Creating newsletter content |
| <input type="checkbox"/> Advertising news and events | <input type="checkbox"/> Artwork, drawing, painting |
| <input type="checkbox"/> Creating/sharing social media content | |

Special Events

- ☐ Event committee member (Cherry Blossom Tea, Spooky Stories, 4th of July, etc.)
- ☐ Day-of-Event volunteer (set up, guest check in, hospitality, clean up, etc.)
- ☐ Photography or videography

Exhibits & Programs

- | | |
|---|--|
| <input type="checkbox"/> Develop & research exhibits | <input type="checkbox"/> Guide tours of museum or historic sites |
| <input type="checkbox"/> Decorate & refresh exhibits | <input type="checkbox"/> Programs to Scouts, schools, etc. |
| <input type="checkbox"/> Select guest speakers and special topics | |

Building & Maintenance

- | | |
|--|---|
| <input type="checkbox"/> Light handiwork (install shelves, hang signs, etc.) | <input type="checkbox"/> Pruning, weeding, planting |
| | <input type="checkbox"/> Sweeping, vacuuming, dusting |

Gift Shop

- | | |
|--|---|
| <input type="checkbox"/> Creating or sourcing items for gift shop | <input type="checkbox"/> Merchandise displays |
| <input type="checkbox"/> Inventory & replenishment (pricing/tagging, stocking, etc.) | <input type="checkbox"/> E-commerce/online orders |

Membership & Fundraising

- | | |
|---|--|
| <input type="checkbox"/> Member communications (renewal process, thank you notes) | <input type="checkbox"/> Data entry of donations |
| <input type="checkbox"/> Annual appeal (drafting letters, stuffing envelopes) | <input type="checkbox"/> Memorial giving program |

Please list any allergies, accommodations, or other information you think is pertinent.

Thank you for your interest! Return this form to duponthistoricalmuseum@gmail.com or DuPont Historical Museum, 207 Barksdale Ave, DuPont WA 98327